

Ph.D. Program Medical Research – International Health

## Ph.D. Project Target Amendment I

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Name of Ph.D. Candidate

and

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Local Supervisor (Title, Name and Institution)

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1<sup>st</sup> Habilitated LMU Supervisor (Title, Name and Institution)

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2<sup>nd</sup> Habilitated LMU Supervisor (Title, Name and Institution)

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3<sup>rd</sup> LMU Supervisor (Title, Name and Institution, if applicable)

Date of the original Ph.D. Project Target Agreement: \_\_\_\_\_

Title of the Ph.D. Project:

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The initial Ph.D. project Target Agreement, signed between the Ph.D. student and all his/her supervisors, can be modified as necessary with the help of this Target Amendment. After more than one year of ongoing research, changes to the original plans and targets may have occurred. For this reason, this Target Amendment I serves as an interim evaluation of the Ph.D. project. In addition, the Target Amendment I again establishes a formal agreement between the Ph.D. student and all involved supervisors regarding the continued conduct of the Ph.D. research project. The Amendment should adequately outline the project plan until the finalization. If, for unforeseen reasons, the Ph.D. project needs to be extended beyond the candidate's 3<sup>rd</sup> year of studies, another Target Amendment must be submitted for each 12-month extension of the research period.

This amendment is divided into a chronological record of the research project to date, followed by a chronological listing of feasible targets for the upcoming period, a statement of the expected outcome of the study, and statements of anticipated activities during the next research period (RP II and III). Please remember that all candidates are expected to submit their results for publication during their Ph.D. studies.

## Project Record from initiation up to this point

Please describe the activities and/or expected outcomes during the past period. Please provide **general information** such as e.g. participation in courses at the CIH<sup>LMU</sup> in Munich, data collection, submission to the ethics committee, supervisor visits or literature review. In addition, please include more **specific information**, such as reasons for supervisor visits, mentioning of laboratory procedures or use of predefined questionnaires.

Be brief and concise, use bullet points instead of complete sentences, and do not exceed the space provided.

Please note: Documents that need to be submitted to the Ph.D. program coordination during the respective period are written in orange below.

	Period	
Module Block I in Munich	Oct – Dec	
Research period I	Jan – Feb  Supervision & Target Agreement  RPR I	
	March – April  RPR II	
	May – June  RPR III	

Research period I	July – Aug RPR IV	
	Sep – Oct RPR V	
	Nov – Dec RPR VI	
Module Block II in Munich	Jan – March	
Research period II	April Target Amendment I RPR VII	

## Future Target

Please describe the activities and/or expected outcomes during the upcoming period. Please provide **general information** such as e.g. participation in courses at the CIH<sup>LMU</sup> in Munich, data collection, submission to the ethics committee, supervisor visits or literature review. In addition, please include more **specific information**, such as reasons for supervisor visits, mentioning of laboratory procedures or use of predefined questionnaires.

Be brief and concise, use bullet points instead of complete sentences, and do not exceed the space provided.

Please note: Documents that need to be submitted to the Ph.D. program coordination during the respective period are written in orange below.

	Period	
Research period II	May – June RPR VIII	
	July – Aug RPR IX	
	Sep – Oct RPR X	
	Nov – Dec RPR XI	

Research period II	Jan – Feb RPR XII	
	March – April RPR XIII Target Amendment II or Thesis submission	
Research period III	May – June RPR XIV	
	July – Aug RPR XV	
	Sep Thesis submission	

Supervisors will be required to evaluate the possibility of a successful finalization of the Ph.D. project. A Target Amendment II must be provided by the end of research period II for the 4<sup>th</sup> year of studies if the Ph.D. project is not finalized within the 3<sup>rd</sup> year.

The following items refer to the past Research Period I until now

**Activities, procedures and results of your research project**

Please try to maintain a chronological order of events as much as appropriate.

Please also include general formalities such as e.g. submissions to ethics boards.

### Project evaluation

Please discuss if and how well you have reached your targets for this past period.  
If you have not reached certain targets, please explain why they were not reached.

### Communication

Please summarize important communications with your supervisors within the reporting period  
(e.g. telephone/ E-Mail discussion with supervisor XYZ on extension of sample size to 200)

## Problems & Changes

Are there particular problems of any kind that you have been facing during the reporting period? Are there substantial changes to your original project plans and to your Target Agreement? If yes, please explain why and what these changes are. Remember to submit a revised Project Proposal to CIH<sup>LMU</sup> if you have substantial changes to your project.

## Meetings attended during Research Period I

Please outline with whom, where and when you were meeting during Research Period I and briefly state the purpose of each meeting.

### Courses, workshops and conferences attended during Research Period I

Please state which courses/workshops/conferences you were attending where and when during Research Period I. Please briefly state the purpose of the course/workshop/conference attended.

### Additional qualifications and personal career goals

Please outline if you were able to fulfill your plans and activities stated in your initial Target Agreement that you intended to conduct during Research Period I concerning your personal career (beyond your Ph.D. studies, education, work activity, networking). Did you acquire any additional qualifications outside of the regular curriculum that are necessary for the completion of your Ph.D. project?

The following items refer to the upcoming Research Period II until the end of the Ph.D. candidate's 3<sup>rd</sup> year of studies (Finalization of the Ph.D. project)

### Meetings planned during Research Period II

Please outline with whom, where and when you are planning to meet during Research Period II. Please briefly state the purpose of each meeting.

### Courses, workshops and conferences planned to be attended during Research Period II

Please state which courses/workshops/conferences you are planning to attend where and when during Research Period II. Please briefly state the purpose of the course/workshop/conference to be attended.

### Additional qualifications and personal career goals

Please outline plans and activities that you will conduct during Research Period II concerning your personal career (beyond your Ph.D. studies, education, work activity, networking). Are there any additional qualifications required for the completion of the Ph.D. project that you will collect outside of the regular curriculum?

The original target agreement between the doctoral candidate and his/her supervisors can be adjusted repeatedly to the current research situation within the framework of a target amendment (see §10 Paragraph 2-3 Examination Regulations).

The Ph.D. Project Target Amendment I must be recorded and signed by all parties involved:

Place	Date	Ph.D. Candidate's Signature
Place	Date	Local Supervisor's Signature
Place	Date	1 <sup>st</sup> Habilitated LMU Supervisor's Signature
Place	Date	2 <sup>nd</sup> Habilitated LMU Supervisor's Signature
Place	Date	3 <sup>rd</sup> LMU Supervisor's Signature (if applicable)
Place	Date	Ph.D. Program Coordination's Signature

Please scan the final version of the Target Amendment I containing all pages and all of your supervisor's signatures and send it to [cih.phd-documents@lrz.uni-muenchen.de](mailto:cih.phd-documents@lrz.uni-muenchen.de) by the **end of first month of Research Period II (April 30<sup>th</sup>)**.